

# Agenda



Contact: Steve Culliford, Democratic Services  
Telephone: 07895 213735  
Email: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk)  
Date: 10 December 2021  
Website: [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk)

An informal meeting of

## **Cabinet members**

will be held on Monday 20 December 2021 at 10.30 am  
This will be a virtual, online meeting.

To watch this virtual meeting, follow this link to the council's [YouTube channel](#).

### **Cabinet Members:**

#### **Councillors**

Emily Smith (Chair)

Bethia Thomas (Vice-Chair)

Andy Crawford

Neil Fawcett

Debby Hallett

Helen Pighills

Judy Roberts

Catherine Webber

**Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.**

Patrick Arran  
Head of Legal and Democratic

# Agenda

## **Open to the Public including the Press**

### **1. Apologies for absence**

To record apologies for absence.

### **2. Declarations of interest**

To receive any declarations of disclosable pecuniary interests and any conflicts of interest in respect of items on the agenda for this meeting.

### **3. Urgent business and chair's announcements**

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

### **4. Public participation**

To receive any questions or statements from members of the public that have registered to speak.

### **5. Budget monitoring 2021/22**

(Pages 3 - 8)

To consider the head of finance's report.

### **6. Budget 2022/23**

To consider the head of finance's report (to follow).

# Cabinet Report



Report of Head of Finance

Author: Emma Creed

Telephone: 01235 422498

Textphone: 18001 01235 422498

E-mail: [emma.creed@southandvale.gov.uk](mailto:emma.creed@southandvale.gov.uk)

Wards affected: All

Cabinet member responsible: Andrew Crawford

Tel: Tel: 01235 772134

E-mail: [Andy.crawford@whitehorsedc.gov.uk](mailto:Andy.crawford@whitehorsedc.gov.uk)

To: CABINET

Date: 20 December 2021

## Budget monitoring April 2021 – September 2021

### Recommendation

Cabinet is recommended to note the contents of the report

### Purpose of Report

1. To report the revenue and capital expenditure against budget for the period April 2021 to September 2021 and the latest year end outturns forecast by heads of service.

### Corporate Objectives

2. The allocation of financial resources within the revenue and capital budgets needs to match the objectives agreed by the council. The budget monitoring report shows how these resources have been allocated during the first ten months of the financial year.

### Background

3. This report reviews the council's revenue and capital expenditure performance to the end of month six (September). Year-end outturn forecasts were worked on during October and are based on heads of service's best knowledge at this time.

## Revenue budget monitoring

4. On 10 February 2021, Council agreed a net revenue budget for 2021/22 of £18.888 million. This has subsequently increased to £20.395 million. This reflects the carry forward of unspent one-off project budgets from 2020/21.
5. Table 1 below shows, summarised at service level, both the revenue position as at the end of September 2021 and the forecast position at year end.

**Table 1: Revenue budget monitoring position as at September 2021**

Service	Working budget year to date	Spend to Date	Variance	Working budget full year	Forecast spend for year	Variance
	£000	£000	£000	£000	£000	£000
Strategic management team	646	373	(273)	1,293	745	(548)
Corporate services	1,931	1,522	(409)	3,824	3,413	(411)
Development and regeneration	418	1,587	1,169	488	721	233
Finance	436	(1,033)	(1,469)	465	572	107
Housing and environment	2,677	2,459	(218)	6,546	6,608	62
Legal and democratic	540	634	94	1,081	1,213	132
Partnerships	1,416	606	(810)	2,831	2,485	(346)
Planning	745	367	(378)	1,489	1,165	(324)
Policy and programmes	322	(397)	(719)	645	137	(508)
Contingency	867	760	(107)	1,733	537	(1,196)
<b>Total</b>	<b>9,998</b>	<b>6,878</b>	<b>(3,120)</b>	<b>20,395</b>	<b>17,596</b>	<b>(2,799)</b>

6. Further detail on the forecast variance is shown in the appendices as follows:
  - Appendix 1 provides a summary of the key forecast year end variances
  - Appendix 2 provides a list of budget carry forwards

## Capital budget monitoring

7. On 10 February 2021, Council agreed a capital programme for 2021/22 of £7.772 million.
8. As shown in appendix 3, at the end of September 2021, the capital programme had decreased to £7.439 million, reflecting slippage of schemes to future years. Total capital expenditure to the end of September totalled just over £3.2 million.

## Financial, legal and any other implications

9. The financial implications are as set out in the body of the report. There are no other implications of this report.

## Conclusion

10. At this stage of the financial year, for revenue an underspend is forecast. A full review of the capital programme will take place during November and budgets updated to reflect predicted spend in 2021/22.

## **Appendices**

- 1) Revenue budget monitoring - summary
- 2) Revenue budget monitoring – carry forwards
- 3) Capital budget monitoring - summary

## **Background Papers**

- Budget papers for 2021/22

<b>Summary</b>	<b>£</b>
Working budget	20,394,339
Forecast outturn	17,597,030
<b>Variance</b>	<b>(2,797,309)</b>
Of which:	
Carry forwards (see appendix 2)	1,512,153
<b>Variance after carry forwards</b>	<b>(1,285,156)</b>
<b>Explanation of remaining variance</b>	
<b>All services</b>	
<b>Total employee cost variances</b>	<b>(579,647)</b>
<b>Corporate services</b>	
Net projected overspend on Beacon	82,615
Reduction in corporate pension contributions	(75,204)
Net underspend on Front of House	(59,898)
<b>Development and regeneration</b>	
Net underachievement of property rental income	102,987
Net additional costs of leisure provision	207,578
<b>Finance</b>	
Net underspend on housing benefits	(177,960)
Projected overspend on bank charges	70,000
Forecast underachievement of court fee	145,000
<b>Housing and environment</b>	
Net losses in car parking	246,004
Additional expenditure on public conveniences	64,000
Net underspend on waste services	(92,276)
<b>Other</b>	
Projected underspend in contingency	(1,196,352)
Other net underspends	(22,003)
<b>Total</b>	<b>(1,285,156)</b>

**VALE revenue budget monitoring - September 2021****Appendix 2**

<b>Proposed carry forwards</b>	<b>£</b>
<b>Strategic management team</b>	
Transformation budget	480,000
<b>Development and housing</b>	
Dalton Barracks	57,796
Leisure	37,500
Didcot Garden Town	23,995
<b>Housing and environment</b>	
Homelessness grant funding	70,886
<b>Partnerships</b>	
Growth deal	99,090
Science Vale	246,971
<b>Policy and programmes</b>	
Partnerships	63,426
Community Hub	432,489
<b>Total carry forwards</b>	<b>1,512,153</b>

VALE Summarised Capital Budget Monitoring Report for the period to September 2021

Appendix 3

Capital VALE	Original Budget Full Year £	Working Budget Full Year £	Actual Spend to date £	Variance £	Forecast variance Manual input required (+ve overspend, -ve underspend)	Explanation of forecast variances >£50,000 Manual input required
Corporate Services - Capital	0	185,000	5,242	(179,758)	0	
Development & Regeneration - Capital	0	4,569,000	2,360,338	(2,208,662)	0	
Finance - Capital	0	53,000	(22,250)	(75,250)	0	
Housing & Environment - Capital	0	1,952,000	892,267	(1,059,733)	0	
Capital Contingency	0	680,000	0	(680,000)	0	
<b>Direct Service Capital Expenditure</b>	<b>0</b>	<b>7,439,000</b>	<b>3,235,597</b>	<b>(4,203,403)</b>	<b>0</b>	